



Caring About Buxton
buxtoncivicasociation.org.uk

Job description

Job title: Food & Beverage team member

Numbers and grades of any staff managed by the post holder: The postholder will have no direct line-management responsibility.

Post holder's immediate supervisor: Commercial Manager

Hours of work: This post offers some flexibility with working hours. A standard day would be 10.00 – 16.00 with an unpaid lunch break of 30 minutes. Work patterns may include some weekends and evenings according to workload and our events programme which are core to the role's success.

Place of work: Poole's Cavern café.

Salary: Depending on experience, age, and performance. To be discussed with candidates at the interview. Pay typically 6 hours in low season or 7 hours in high season.

1 Job purpose

We are looking for an enthusiastic and personable individual who can support our successful café to deliver high standards to our valued customers. In this role, you will be contributing to the success of one of Buxton's leading community spaces and the work of Buxton Civic Association; the area's leading environmental charity. You'll be part of an energetic and passionate team that welcomes visitors and provides the experience that keeps them coming back. You'll be hands-on, making sure that we are always serving delicious food and drinks, and playing an integral role in every customer experience.

2 Principal duties and responsibilities

- Customer service,
- Basic food & beverage preparation,
- Kitchen portorage,
- Supervised kitchen tasks,
- General cleaning within the operation.

This will include a mix of weekday and weekend work. You will work more hours during peak time (summer & holidays), with fewer hours during the winter months.

We will aim to offer flexible working patterns.

You will receive a bespoke induction, allergen/food safety training and coaching required to fulfil in role.

Generic:

- Take personal responsibility and a proactive approach for own career, skills and

knowledge development.

- From time to time, support the custodian team e.g. meet & greet, or till duties
- Supporting the work of BCA volunteers
- Assisting to promote BCA membership
- Any other duties considered to be appropriate to the grade of pay

This role is subject to 3 month probation period with satisfactory completion.

