## **Equality Monitoring**

In accordance with our equality statement, we will provide equal opportunities to all employees and job applicants and will not discriminate either directly or indirectly on the grounds of race, colour, ethnic origin, nationality, national origin, sex, marital status, disability, sexual orientation, religion or age.

To enable us to ensure compliance with our policy statement, a system of monitoring has been set up. We have only asked for your name so that monitoring can take place both at the shortlisting for interview stage and at the appointment stage. Once an appointment has been made the data given on this form will be stored electronically in an anonymous format and the form will then be destroyed.

You may, of course, decide not to answer one or any of these questions but if you do respond all information provided will be treated in confidence and will be used solely to provide statistics for equal opportunities monitoring. The monitoring form does not form part of your application and will therefore be detached from it on receipt and stored separately. You can always mail this form separately if you wish.

Thank you for your assistance in completing this form, which should be included with your application, and sent in confidence to [dave.green@buxtoncivicassociation.org.uk](mailto:dave.green@buxtoncivicassociation.org.uk)

|  |  |
| --- | --- |
| **Name:** |  |
| **Position applied for:** |  |

**Gender/Gender Identity**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * Male | * Female | | * Non-binary | | * Prefer not to say |
| **If you identify as transsexual, transgender (in that you have effected a permanent change of gender identity) or as intersex, which group do you identify with?** | | | | | |
| * Transsexual | | * Transgender | | * Intersex | |

**Marital Status**

|  |  |
| --- | --- |
| **Are you married or in a civil partnership?** | * Yes * No Prefer not to say |

**Age**

|  |  |  |  |
| --- | --- | --- | --- |
| * Under 18 | * 30 – 39 | * 50 – 59 | * Over 65 |
| * 18 - 29 | * 40 - 49 | * 60 - 65 | * Prefer not to say |

**Race, Nationality, Ethnic Origin**

|  |  |
| --- | --- |
| **White** | * English * Scottish * Welsh * Northern Irish * Irish * Gypsy or Irish Traveller * British * Other (please state): |
| **Mixed/Multiple Ethnic Groups** | * White & Black Caribbean * White & Black African * White & Asian * Other (please state): |
| **Asian or Asian British** | * Indian * Pakistani * Bangladeshi * Chinese * Other (please state): |
| **Black or Black British** | * Caribbean * African * Other (please state): |
| **Other Ethnic Group** | * Arab * Other (please state): |
| * Prefer not to say | |

**Religion**

|  |  |  |  |
| --- | --- | --- | --- |
| * No religion | * Buddhist | * Christian | * Hindu |
| * Jewish | * Muslim | * Sikh | * Prefer not to say |
| * Other (please state): | | | |

**Disability or Health Condition**

|  |  |
| --- | --- |
| **Do you consider yourself to have a disability or health condition?** | * Yes * No * Prefer not to say |

This information is used for monitoring purposes only. If you believe you may need any reasonable adjustment to be made in the recruitment process or as part of your employment, please discuss this with the recruiting manager.

**Sexual Orientation**

|  |  |
| --- | --- |
| * Heterosexual | * Gay Man / Homosexual |
| * Gay Woman / Lesbian | * Bisexual |
| * Other (please state): | * Prefer not to say |

**Declaration**

For the purposes of compliance with the Data Protection Act 2018, I hereby confirm that by completing this form I give my consent to the company processing data supplied on this form for equal opportunities monitoring.

|  |  |
| --- | --- |
| **Signature:** |  |
| **Date:** |  |
|  |  |